



**American Video  
Transfer Inc.**

9931 E Grand River, Brighton, MI 48116 • (810) 231-5555 • Fax (248)-786-6900

**\*\*Evidence Chain of Custody Form\*\***

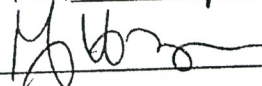
**American Video Received Property:**

(1) Defeway H.264 4-ch DVR

(1) RGB cable

~~( ) \_\_\_\_\_~~

Received from (Print) GARY HARPE O/SGT

Signature 

Received By Tech: (Print) Matthew Eckman

Signature: 

Date: 12-18-2019 Time: 1:34

**American Video Returned Property:**

(1) Defeway H.264 4-ch DVR

(1) RGB cable

(1) 4TB seagate external USB drive

Received By: (Print) GARY HARPE

Signature: 

Date: 2/7/20 Time: 10:38

Returned by tech: (Print) Matthew Eckman

Signature 



## Video Evidence – Processing Documentation

2/2/2020

Received unit on 12-18-2019

DVR Time Stamp 12/24/2019 0859  
Actual Time 12/24/2019 1004  
Time Offset: - 0 Days, 1 hr. 5 min  
(note: add 1 hr. 5 min. to time stamp to achieve actual time)

### Processing:

1. Exported all files from 1-11-2019 to 1-19-2019
2. Exported as h.264 in .avi wrapper
3. DVR created one file per hour per camera. (24 files per camera)
4. Combined files using “Fast AVI MPEG Joiner” program to reduce total number of files, making it easier for future reviewing of interested video footage.
  - a. Each camera for each day had time 0000-1200 combined to one file (file “A”)
  - b. Then 1200-2400 was combined to one file (file “B”)
  - c. Thus, each day has 8 files (four cameras X two files each = 8 files)
5. Both individual exported files, along with new larger combined files were saved to a portable Seagate 4TB portable USB hard drive

Technician: Matthew Eckman